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FORM A

DECLARATION: COPY OF ARTICLE OR PART OF PUBLISHED WORK

To:

The Librarian of
[Address of Library]

Library

Please supply me with a copy of:

* the article in the periodical, the particulars of which are []

* the part of the published work, the particulars of which are []

required by me for the purpose of research or private study.

2 I declare that -

(a) I have not previously been supplied with a copy of the same material by you or any other librarian;

(b) I will not use the copy except for research for a non-commercial purpose or private study and will not supply a copy of it to any other person; and

(c) to the best of my knowledge no other person with whom I work or study has made or intends to make, at or about the same time of this request, a request for substantially the same material for substantially the same purpose.

3 I understand that if the declaration is false in a material particular the copy supplied to me by you will be an infringing copy and that I shall be liable for the infringement of copyright as if I had made the copy myself.

† Signature

Date

Name

Address

* Delete whichever is inappropriate

† This must be the personal signature of the person making the request. A stamped or typewritten signature or the signature of an agent is NOT acceptable

FORM B

DECLARATION: COPY OF WHOLE OR PART OF UNPUBLISHED WORK

To:

The *Librarian/Archivist of
[Address of Library/Archive]

Library/Archive

Please supply me with a copy of:

* the whole/following part [particulars of part] of the [particulars of unpublished work] required by me for the purpose of research or private study.

2 I declare that -

- (a) I have not previously been supplied with a copy of the same material by you or any other librarian;
- (b) I will not use the copy except for research for a non-commercial purpose or private study and will not supply a copy of it to any other person; and
- (c) to the best of my knowledge the work had not been published before the document was deposited in your *library/archive and the copyright owner has not prohibited copying of the work.

3 I understand that if the declaration is false in a material particular the copy supplied to me by you will be an infringing copy and that I shall be liable for the infringement of copyright as if I had made the copy myself.

† Signature
Date

Name
Address

* Delete whichever is inappropriate

† This must be the personal signature of the person making the request. A stamped or typewritten signature or the signature of an agent is NOT acceptable